



सत्यमेव जयते

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IAS

Secretary & Commissioner

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To,  
All Collectors,  
Rajasthan.

Sir,

As you are aware, Hon'ble Chief Minister, Government of Rajasthan had announced the replication of e-SUGAM (Single Window) project in all districts and tehsils of the State. A sensitization workshop for district nodal officers and other officials was held on 6.12.2010 to get them acquainted with the project and its implementation strategy and to discuss various issues related to its implementation. Necessary inputs for initiation of preliminary work like establishment of SUGAM Centres at all districts and tehsil level were also provided to the participants.

Budget provisions for the project are being made and formal approval of the Finance Department is expected shortly. We will be giving budget as follows:-

- Rs. 70000/- per tehsil for computer hardware (1 PC – Preloaded OS and Antivirus, 1 Dot Matrix Printer, 1 UPS of 1 KVA (Line Interactive) with 2 hr. battery backup)
- Rs. 1.27 lakh per district level for computer hardware (2 PC- Preloaded OS and Antivirus, 1 Laser Printer, 1 Dot Matrix Printer, 1 Scanner, 1 UPS of 2 KVA (online/LI) with 2 hr. batter backup).
- Rs. 2800/- per location for Display boards, brochures etc. at all tehsil and districts.
- Rs. 30000/- per location for pre-printed stationary for one year.
- Rs. 15000/- per location (tehsil / district) for miscellaneous and contingencies (including furniture, civil work etc.)

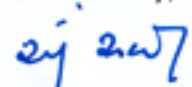
As directed by the Hon'ble Chief Minister, the project is to be implemented in all districts and tehsils latest by 31.3.2011. Therefore, this is to request you to kindly initiate preparatory work for implementation of the project. This includes provision of following infrastructure for SUGAM Centres :-

- Room space at District HQ- approx 400 sq. ft. with provision for 4 window counters.
- Room space at Tehsil HQ- approx 200 sq. ft. with provision for 2 window counters
- Office furniture consisting computer tables, chairs, storage etc.
- Counter furniture
- Display board for details of each service
- Personnel to man the counters
- Electricity fitting with proper provision of earthing in view of the computer equipments.

SUGAM (Single Window) process with layout plan of the proposed SUGAM Centres is enclosed for your ready reference. As far as possible, integration of e-mitra centre/ CSC may be integrated with e-SUGAM centre. Preparatory work for procurement of computer hardware as per list enclosed, IEC and printing of stationery may also be kindly started.

DIO, NIC and DoIT&C staff posted in the district collectorate will assist you in this work. For further clarification you may like to contract Mr. Tarun Toshniwal, Sr. Technical Director, NIC or Mr. B.S. Nathawat, SA, DoIT&C.

Yours sincerely,

  
(Sanjay Malhotra)

## District & Tehsil requirement Under SUGAM Project

Sno	Item	Required Quantity	
		District	Tehsil
1	Desktop (core 5i-650 or higher) with Preloaded Windows 2007 & Antivirus	2	1
2	Laser Printer, A4 Size	1	-
3	Dot Matrix Printer 80	1	1
4	Scanner	1	-
5	UPS 1 KVA with 2 Hr. battery backup	1	1

### Detailed Specification of Items

#### 1. Desktop Computer (Core i5 based)

DESCRIPTION	Desktop Computer (Core i5 based)
MAKE & MODEL	
Mandatory Certification(s)	ISO 9001 Manufacturer, Microsoft Windows, DMI 2.0 compliance, Energy Star 5, UL certification
Processor	Intel Core i5-650 or higher
Core / Thread	2 Core / 4 Thread
Clock Speed	3.2 GHz or higher
Cache	4 MB L2 or higher
Chipset	Intel H55 Chipset or above
Memory	4 GB DDR3 RAM 1333 MHz Upgradeable up to min. 16 GB
HDD	500 GB SATA 7200 HDD @3Gbps throughput
Monitor	18.5" Wide TFT Monitor or higher, TCO'03 Certified
Keyboard	OEM Key board
Mouse with pad	OEM Two button Optical Scroll Mouse
Optical Device	DVD RW (Min. 16x)
Cabinet	Micro ATX/ATX
USB	Min. 6 USB (min. 2 in front) latest version.
Network Features	10/100/1000 LAN Controller
Ports	Minimum 1 Serial, PS/2 for key board & Mouse
Multimedia	Integrated Audio Controller
Dust Cover	Quality Dust Cover
Operating System	Microsoft Windows 7 Professional with Media and documentation (With recovery CD as the case may be)
Antivirus	McAfee /Symantec/ KasperSky Anti Virus with Three years subscription with media and license

## 2. Standard Monochrome Laser Printer Configuration

DESCRIPTION	A-4 Size B&W Laser Printer
Speed and paper size	Min 21ppm, A-4 Size or higher
Resolution	Upto 1200 x 1200dpi
Port	USB 2.0 port
Memory	Min. 8 MB
Accessories	All necessary cables like power & data cables as per requirements and drivers on CD

## 3. Dot Matrix Printer

DESCRIPTION	80 Col, DMP
Speed and paper size	10CPI & 80 COI
Port	One Parellel English and Devenagari Script in built
Accessories	All necessary cables like power & data cables as per requirements and drivers on CD

## 4. Scanner

DESCRIPTION	A-4 / Legal Size Document Scanner
Resolution	Upto 1200 x 1200dpi
Falt Bed size	A4 Size
Document Size	A4
Accessories	All necessary cables like power & data cables as per requirements and drivers on CD

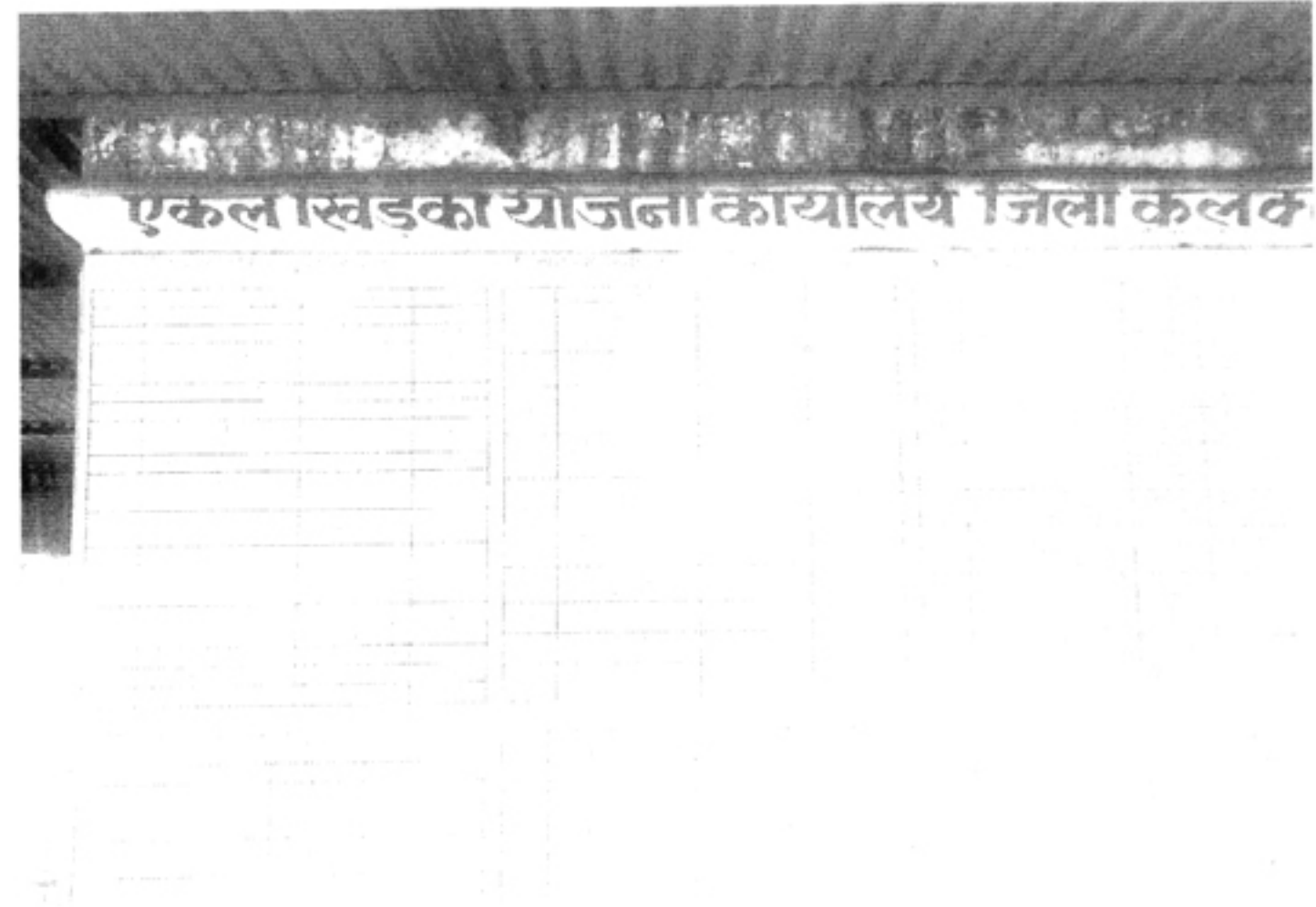
## 5. UPS 1 KVA

DESCRIPTION	1 KVA Line Interactive UPS
MANDATORY CERTIFICATION	ISO 9001 Series Manufacturer
Technology	Pure Sine Wave
Capacity	1 KVA
Output Power Factor	Min 0.6
Backup time	Standard backup of 2 Hours.
Warranty	Onsite warranty of three years on UPS and SMF Battery (inside cabinet)
CABLES	With necessary cable and plug
Protection	Full protection over /under voltage, spike/surge suppression, short circuit.

# Proposed Layout for SUGAM Centre



Counters



Notice Board regarding details of each service